

**REGULAR MEETING**

**JULY 7, 2011**

Present: Norman Stebbins, President  
Anita Brown, Vice President  
Beth Heffern, Trustee  
Robert Boudreau, Trustee

(5 Member Board – Quorum Present)

Also present: Mike Mugits, Superintendent  
Erin Peteani, Principal  
Ed Galka, Business Manager  
Matt Zebrowski, Assistant Principal  
Angela Legault, District Clerk

Absent: Thomas McNulty, Trustee  
Linda Bosko, District Treasurer

President Stebbins called the Meeting to Order at 6:42PM. Call to Order

Motion by Trustee Brown and seconded by Trustee Boudreau to approve the Minutes of the last Regular Meeting, held June 2, 2011 and the Special Meeting, held June 21, 2011 as submitted. Minutes 6/02/11 6/21/11

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Petty Cash, Bills and Warrant were submitted to the Board for their consideration and necessary action. Petty Cash, Bills & Warrant

Motion by Trustee Boudreau and seconded by Trustee Heffern to approve the Petty Cash, Bills and Warrant as submitted.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Brown and seconded by Boudreau to approve the following Treasurer’s reports:

General Fund.....	balance of \$968,587.54
GIUFSD Money Market.....	balance of \$653,285.13
Payroll Fund.....	balance of \$6,589.23
Trust & Agency Fund.....	balance of \$15,677.11
Trust & Agency Expendable Trust....	balance of \$19,627.29
Federal Fund.....	balance of \$10.00
Capital Money Market.....	balance of \$35,076.36
Capital Checking.....	balance of \$4,619.72

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

**Presentations:**

Dr. Mugits gave the Superintendent’s report. He stated that we are busy finishing up the 2010- 2011 school year and transitioning to the 2011-2012. Dr. Mugits also informed the public that work has already begun on the next budget. He informed everyone that the budget for next school year must be submitted to the State by March 1<sup>st</sup>.

Mrs. Peteani gave the Principals’ report. She publically thanked the PTO for the fun day on June 17<sup>th</sup>. She also stated that we had our end of the year no referral events at the conclusion of the school year. Mrs. Peteani also informed the public that we had a successful evacuation drill on June 8<sup>th</sup>. Mrs. Peteani also informed everyone that Ms. Dzembo will be doing part of her Administrative Internship with us this summer. Ms.

Dzembo stated that she is doing the other half of her internship with Troy School District. The Board wished Ms. Dzembo good luck with her internship.

Motion by Trustee Boudreau and seconded by Brown to approve the Substitutes from the BOCES Sub Service as submitted.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Brown and seconded by Boudreau to approve the CSE/CPSE considerations as submitted.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Brown and seconded by Heffern to approve the Master Schedule for the 2011-2012 school year.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Heffern and seconded by Boudreau to approve the Professional Development Plan for the 2011-2012 School Year.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Brown and seconded by Boudreau to approve the following health contract:

Lansingburgh Central School District for 5 Students @ \$469.20 for a total of \$2,346.00

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Moving Up Day Ceremony – A discussion was had regarding the distribution of Elementary awards. Trustee Brown wanted to make sure that all parents knew of the change in the distribution of awards. She also stated that here at Heatly, people like tradition. Mrs. Thurber commented that her daughters were disappointed to only find their awards in their report card envelopes. I stated that I felt that the teachers were not all clear on their understanding of how the awards were to be handed out. Mrs. Peteani stated that the teachers were all informed of the decision that the Honors Society had made regarding award distribution. Mrs. Peteani stated that we definitely have to rethink the award distribution process for next year and come up with a process that works best for everyone.

Graduation – A discussion was had regarding the seating arrangements of the graduates at graduation. Trustee Brown stated that all of the Honor Graduates should be seated in the front row at Graduation as they have worked very hard to achieve Honor Graduate status. Trustee Heffern agreed and added that when she was handing out diplomas she noticed that it was very difficult for the graduates to get up from their seats due to the set up of the seats and them not having sufficient leg room.

Parking – Dr. Mugits explained that after meeting with Village Officials, the intent is to take the school side of Hudson Avenue the length of the school building and post no parking, or standing signs between 7:15 and 8:15 AM and 2:15 and 3:15 PM. Doing this would displace approximately 10 parking spaces in front. Dr. Mugits stated that the school is looking into possibly adding parking spots behind school to make up for 5 of these spots. If that is not financially possible, he stated that there is always the use of the Ford Parking lot for additional parking.

Motion by Trustee Heffern and seconded by Boudreau to accept the leave of absence request for Sarah LeBlanc for two years from her general education teaching position to accept a special education position.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Boudreau and seconded by Heffern to accept the resignation of Deb Desnoyers as High School Student Council Advisor.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Heffern and seconded by Boudreau to appoint Larry Brown as Varsity Girls' Soccer Coach.

Carried: 3 Ayes – Stebbins , Heffern, and Boudreau  
Abstention: 1 – Brown

Motion by Trustee Boudreau and seconded by Brown to appoint Kim Welcome as Teaching Assistant.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Boudreau and seconded by Heffern to appoint Sarah LeBlanc as Special Education Teacher for a 2 year provisional period at which time a decision will be made regarding placement at the conclusion of the 2 year period.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Boudreau and seconded by Brown to approve the increase in the school lunch cost from \$2.00 to \$2.05.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Correspondence:

President Stebbins read a letter from Emily Lawlor thanking the board for giving her tenure at the June meeting.

New Business:

Trustee Brown asked about the Nurse Position. Dr. Mugits stated that we have several applicants for the position.

Public Forum:

Mr. Brown thanked the Board for his appointment as Varsity Girls Soccer Coach.

Motion by Trustee Brown and seconded by Boudreau to table the following policies:

Policy 5150 – School Admissions  
Policy 5420 – Student Health Services  
Policy 5420-R-Student Health Services Regulation  
Policy 5500 – Student Records  
Policy 5500-R-Student Records Regulation  
Policy 6700-Purchasing  
Policy 6700-R-Purchasing Regulation  
Policy 8330-Authorized Use of District Owned Materials and Equipment  
Policy 8332 – Use of District Owned Cell Phones

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Heffern and seconded by Trustee Boudreau to go into executive session at 7:35 PM.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Trustee Boudreau exited the meeting at the conclusion of the open meeting.

Motion by Trustee Brown and seconded by Trustee Heffern to go out of executive session at 10:41 PM.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Motion by Trustee Heffern and seconded by Trustee Brown to adjourn at 10:41 PM.

Carried: 4 Ayes – Stebbins, Brown, Heffern, and Boudreau

Respectfully submitted,

District Clerk