

REGULAR MEETING

NOVEMBER 3, 2011

Present: Norman Stebbins, President
Anita Brown, Vice President
Thomas McNulty, Trustee
Beth Heffern, Trustee

(5 Member Board – Quorum Present)

Also present: Mike Mugits, Superintendent
Erin Peteani, Principal
Matt Zebrowski, Assistant Principal
Angela Legault, District Clerk

Absent: Robert Boudreau, Trustee
Linda Bosko, District Treasurer
Ed Galka, Business Manager

President Stebbins called the Meeting to Order at 7:01 PM.

Call to
Order

Motion by Trustee Heffern and seconded by Trustee Brown to approve the Minutes of the last Regular Meeting, held October 6, 2011 as submitted.

Minutes
10/06/11

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Petty Cash, Bills and Warrant were submitted to the Board for their consideration and necessary action.

Petty Cash,
Bills &
Warrant

Motion by Trustee McNulty and seconded by Trustee Brown to approve the Petty Cash, Bills and Warrant as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee McNulty and seconded by Heffern to approve the following Treasurer’s reports:

General Fund.....balance of \$461,066.10
GIUFSD Money Market..... balance of \$3,371,348.81
Payroll Fund.....balance of \$6,629.23
Trust & Agency Fund.....balance of \$8,507.57
Trust & Agency Expendable Trust....balance of \$19,643.89
Federal Fund.....balance of \$10.00
Capital Money Market.....balance of \$35,082.27
Capital Checking.....balance of \$4,619.72

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Presentations:

Emily Thurber and Pryce Wasula reported for Elementary Student Council. They announced the student representatives and they highlighted the many activities that they will be working on throughout the year. They also gave the board a list of things that they found throughout the building that they feel need to be addressed.

Mrs. Donohue and Mrs. Littlejohn reported on behalf of the high school student council. They highlighted the activities that each class is not participating in. They had a question for the board also. They asked why the high school students need to carry the daily hall passes around when they were also provided with agendas. Mr. Zebrowski and Mrs. Peteani responded to their question by explaining that the reason for the daily hall pass is to try to keep track from teacher to teacher how many times a particular student asks to leave the room. The goal of the daily hall passes is to keep students in class. Mr. Zebrowski recommended that maybe the student council representatives could model appropriate behaviors, but not leaving class when it is not necessary.

Dr. Mugits started by acknowledging Mr. Zebrowski's work here at Heatly. He congratulated Mr. Zebrowski and wished him well and thanked him for everything he has done as a teacher and administrator here at Heatly. One thing Dr. Mugits highlighted that will be missed is Mr. Z's efforts with NWEA testing. Dr. Mugits mentioned that we hosted a chemical awareness program here today for many student athlete representatives throughout the CHVL. Dr. Mugits also spoke about the many forms of communication that we have now including, our web page, facebook, twitter, SNN, and the blog.

Mrs. Peteani thanked Ms. Tedesco, Ms. Dzembo, Mrs. Thurber, Mrs. Myatt, and Mrs. Donovan for proctoring the NWEA testing. She stated that the testing is going well. Mr. Zebrowski gave special thanks to Ms. Dzembo for being MAP coordinator. He stated that it is not an easy task. He also stated that Ms. Tedesco did a great job for him setting up the proctors needed for the NWEA testing. Mr. Zebrowski also thanked Mike Ferracane for all of his hard work with our computers, especially during the NWEA testing. Mrs. Peteani thanked Mrs. Thurber for stepping up and being trained to be a proctor when one was needed. Mrs. Peteani also reported that she took a group of "Zombies" (the senior class) to CiCi's Pizza for having the most parents attend the open house. Also, McTeacher Night sponsored by the PTO was a success!

Mr. Zebrowski spoke about the use of cell phones during exams and tests in classes. He went over the policy that he crafted based on problems that were reported regarding cell phone use.

Motion by Trustee Brown and seconded by Heffern to approve the substitutes from the BOCES Sub Service list as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee Brown and seconded by Heffern to approve the CSE/CPSE Considerations as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Mrs. Peteani spoke about how she is currently working on a comprehensive Transportation Policy. She requested that anyone with input please contact her so that everything can be considered before the draft is complete.

Motion by Trustee Brown and seconded by McNulty to approve the APPR statement as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee McNulty and seconded by Heffern to approve the RTI plan as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee McNulty and seconded by Brown to approve the use of the gymnasium for the Village of Green Island.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

President

Motion by Trustee Heffern and seconded by Brown to accept the letter of retirement from Debra Peplowski-Jakob – Art Teacher.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee Heffern and seconded by Brown to accept the following resignations:

- Jason Sedgwick – Custodian
- Sarah LeBlanc – K-6 Special Education Teacher
- Matthew Zebrowski – K-12 Assistant Principal

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Vice President Brown thanked Mr. Zebrowski for his service to Heatly.

Motion by Trustee McNulty and seconded by Brown to appoint the following:

- Christopher Karwiel – Volunteer Varsity Boys’ Assistant Basketball Coach
- Maggie Alix – Step 5 – Year 9 – Modified Girls’ Basketball Coach - \$2,944.00
- Stephanie Crudo – Step 3 – Year 3 – Modified Boys’ Basketball Coach - \$2,744.00
- Brian Ford – Head Girls’ Varsity Basketball Coach – Step 5 – Year 11 \$3,580.00 and \$500.00 longevity
- Nicole Cioffi – Volunteer Girls’ Varsity Basketball Assistant Coach
- Terrance Florence – Head Boys’ Varsity Basketball Coach – Step 2 – Year 2 \$3,280.00
- Marcia Etman – Year 2 Volunteer Cheerleading Coach

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee McNulty and seconded by Brown to appoint Peter Heffern Volunteer Girls’ Varsity Basketball Assistant Coach.

Carried: 3 Ayes – Stebbins, Brown and McNulty

Abstention: Heffern

During Public Forum two, Karin Thurber gave a very emotional thank you and good bye to Mr. Zebrowski. She stated that she will miss working with him and her girls will also miss having him here at Heatly. She spoke about how whenever her girls have had a problem, he has always helped resolve their problems.

Motion by Trustee McNulty and seconded by Heffern to table the following policies:

- Policy 5150 – School Admissions
- Policy 5420 – Student Health Services
- Policy 5420-R-Student Health Services Regulation
- Policy 5500 – Student Records
- Policy 5500-R-Student Records Regulation
- Policy 6700-Purchasing
- Policy 6700-R-Purchasing Regulation
- Policy 8330-Authorized Use of District Owned Materials and Equipment
- Policy 8332 – Use of District Owned Cell Phones

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee McNulty and seconded by Trustee Heffern to go into executive session at 8:20 PM.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee Brown and seconded by Trustee McNulty to go out of executive session at 10:00 PM.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Motion by Trustee Heffern and seconded by Trustee McNulty to adjourn at 10:00 PM.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Respectfully submitted,

District Clerk