

**REGULAR MEETING**

**DECEMBER 1, 2011**

Present: Norman Stebbins, President  
Robert Boudreau, Trustee  
Thomas McNulty, Trustee  
Beth Heffern, Trustee

(5 Member Board – Quorum Present)

Also present: Mike Mugits, Superintendent  
Erin Peteani, Principal  
Ed Galka, Business Manager  
Angela Legault, District Clerk

Absent: Anita Brown, Vice President  
Linda Bosko, District Treasurer

President Stebbins called the Meeting to Order at 6:35 PM. Call to  
Order

Motion by Trustee McNulty and seconded by Boudreau to go to executive session.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

The Board remained in executive session until 7:05 PM.

Motion by Trustee Boudreau and seconded by McNulty to adjourn executive session at 7:05 PM.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

President Stebbins welcomed all in attendance and led the meeting in the Pledge of Allegiance.

Motion by Trustee Heffern and seconded by Trustee Boudreau Minutes  
to approve the Minutes of the last Regular Meeting, held November 3, 11/03/11  
2011 as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Petty Cash, Bills and Warrant were submitted Petty Cash,  
Bills &  
Warrant  
to the Board for their consideration and necessary action.

Motion by Trustee McNulty and seconded by Trustee Boudreau  
to approve the Petty Cash, Bills and Warrant as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee McNulty and seconded by Boudreau to approve the  
following Treasurer’s reports:

General Fund.....	balance of \$248,493.76
GIUFSD Money Market.....	balance of \$3,216,681.15
Payroll Fund.....	balance of \$6,629.23
Trust & Agency Fund.....	balance of \$5,824.18
Trust & Agency Expendable Trust....	balance of \$19,644.70
Federal Fund.....	balance of \$10.00
Capital Money Market.....	balance of \$35,083.71
Capital Checking.....	balance of \$4,619.72

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Presentations:

Emma Heffern reported for Elementary Student Council. She highlighted things that different classrooms are working on. Dr. Mugits thanked Emma for the Student Council Report.

Derek Torrisi reported for High School Student Council. He was happy to report that there are a large number of students on the honor and high honor rolls. He also reported that they made a profit on the wreath sale and that they collected approx. 275 food items for the food pantry. He informed the Board that there are pictures on the website of the mural that students created behind the senior citizens' center on our website. He also reported that recycling is going well.

Dr. Mugits gave the Superintendent's report. . He informed the Board that he attended an NWEA conference. He informed the board that beginning January 1, 2012 Dignity of All Students will begin. With this, the goal is to eliminate harassment and each school will be mandated to have a Dignity Act Coordinator to ensure that this takes place. He also distributed a code of ethics to all Board of Education Members. Dr. Mugits also mentioned that there are several high school students that volunteer down at the senior citizen center each month. Dr. Mugits also spoke about the Budget. He stated that schools that depend more heavily on State Aid get hurt more when State Aid is cut. He stated that we are approximately 48% dependent on State Aid. He also informed everyone that he and Ed are currently working on the budget calendar.

Mrs. Peteani reported that she has been working with Student Council on possibly starting a "Student Court". This court would assist the administration with student discipline. She congratulated the student of the month winners and reported that she is proud of Ms. Tedesco who is doing a presentation in Florida. She also reported that the elementary students held a King Arthur Flour Assembly where they were shown how to make bread and given the ingredients to make two loaves of bread at home. They were then instructed to make the bread and bring one loaf to school to be donated and one loaf should be shared with their families.

Teigin Legault gave a presentation to the Board regarding her internship at Capital Rep. Theater in Albany. She highlighted the many things that she has worked on at the theater. One thing she has done is she has worked as an in house assistant stage manager for their "On The Go" show Pure Poe. She has also assisted with the equity actors' audition for Man of LaMancha. With the auditions, she assisted the choreographer by leading the actors in their dance audition. She described this as "an honor" to do. She thanked the board for allowing her to do the internship. Dr. Mugits thanked Teigin for her presentation. He also stated that he would like to have more internship opportunities for seniors in the future.

Motion by Trustee Boudreau and seconded by McNulty to approve the substitutes from the BOCES Sub Service list as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee Boudreau and seconded by McNulty to approve the CSE/CPSE Considerations as submitted.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee Heffern and seconded by McNulty to approve a half day professional development day on the date of the Jr. Prom.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee McNulty and seconded by Boudreau to approve the Health Services Contract with Wynantskill UFSD in the amount of \$495.07 for one student.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Mrs. Peteani went over page one of the draft that she has completed and stated that she will continue to work on the transportation policy and that she should have more completed by the next meeting.

Dr. Mugits explained that we will not be filling the position of Assistant Principal vacated by Mat Zebrowski. He explained that he and Mrs. Peteani will absorb the duties previously performed by Mr. Zebrowski.

Motion by Trustee Boudreau and seconded by McNulty to accept the resignation of Morgan Myatt, School Psychologist.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee Boudreau and seconded by Heffern to appoint Mel Bouchey as Volunteer Assistant Coach for Boys' Modified Basketball

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee Boudreau and seconded by McNulty to accept the maternity leave of Sarah Lawlor.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee Boudreau and seconded by McNulty to accept the retirement of Anthony Lazzaro.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee Boudreau and seconded by McNulty to appoint Lisa Hlebica as a Special Education Teacher at Step 1 with Masters at \$38,750.00.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

New Business:

Mr. Torrisi spoke and stated that there are currently no railings on either side of the stairs going down to the Kindergarten classroom. He stated that this is a safety issue and that a railing should be put there.

Motion by Trustee McNulty and seconded by Heffern to table the following policies:

Policy 5150 – School Admissions  
Policy 5420 – Student Health Services  
Policy 5420-R-Student Health Services Regulation  
Policy 5500 – Student Records  
Policy 5500-R-Student Records Regulation

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee Boudreau and seconded by Heffern to approve the following policies:

Policy 6700-Purchasing  
Policy 6700-R-Purchasing Regulation  
Policy 8330-Authorized Use of District Owned Materials and Equipment  
Policy 8332 – Use of District Owned Cell Phones

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee McNulty and seconded by Trustee Heffern to go into executive session at 8:08 PM.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee Boudreau and seconded by Trustee McNulty to go out of executive session at 9:25 PM.

Carried: 4 Ayes – Stebbins, Heffern, Boudreau and McNulty

Motion by Trustee McNulty and seconded by Trustee Boudreau to adjourn at 9:25 PM.

Carried: 4 Ayes – Stebbins, Heffern, Brown and McNulty

Respectfully submitted,

District Clerk